

POSITION TITLE: Aquatics Coordinator

BRANCH: Fogelman Downtown YMCA

DEPARTMENT: Aquatics

CLASSIFICATION: Part time

DAYS/HOURS: Days/Nights, some weekends, flexible

SALARY \$11.00 -\$14.00

DEADLINE: June 18, 2010

SUMMARY:

Under the general supervision of the Associate Executive Director, incumbent is responsible for the direct supervision, control, and safety of all YMCA members, guests, and program participants during all aquatic activities- including recreational and fitness swimming.

1. Monitors daily pool operations to adhere to all state, local and YMCA health and safety regulations.
2. Conducts and ensures proper maintenance of pools. Secures and schedules pool facilities. Maintains accurate records of pool chemical levels and facility maintenance.
3. Creates and schedules swim classes, water fitness classes, swim team practices and meets and Masters swim.
4. Recruits, hires, trains, develops, schedules and directs personnel and volunteers as needed. Ensures records of staff certifications are current and complete.

REQUIRED SKILLS:

Must be 20 years of age or older

Must hold current certifications in: First Aid, CPR/AED for the Professional rescuer (or equivalent), and Oxygen Administration

Must hold a current Lifeguard Certification

2 year's minimum related experience preferred

RESPONSIBILITIES:

General Lifeguard Duties

Equipment/Environmental Responsibilities

Administrative duties

Supervisory Duties

TO APPLY: apply in person at the Fogelman Downtown YMCA, 245 Madison Ave. Memphis, TN 38103 or send resume to Associate Executive Director, Angela Wallace at awallace@ymcamemphis.org

ADDITIONAL INFORMATION: contact for more information (901) 527-9622

EOE